

**Marina Coast Water District**

**Operating Budget  
Line Item Justifications**

**Budget FY 2011-2012**



**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
<b>MARINA WATER</b>				
01 - 01 - 010 - 000	WAGES - ADM	237,977	191,180	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 015 - 000	OVERTIME	2,742	2,540	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 202	FICA EXPENSE	12,476	11,420	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 203	MEDI EXPENSE	4,005	2,810	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	26,780	40,850	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	2,786	2,640	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 206	VISION INSURANCE EXPENSE	539	450	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 208	WORKERS COMP. INSURANCE	5,831	1,780	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	1,260	1,260	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 212	SUI EXPENSE	872	780	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 213	ETT EXPENSE	23	20	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	2,067	300	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 215	DISABILITY PLAN	703	640	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 217	CALPERS RETIREMENT	18,440	14,910	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	26,816	14,340	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 020 - 220	OPEB EXPENSE	9,600	9,800	Salary & Benefit Costs (28% of Total Administration Salary Budget)
01 - 01 - 030 - 006	LIABILITY INSURANCE	28,992	26,880	Liability Insurance through ACWA insurance package
01 - 01 - 030 - 011	PROPERTY INSURANCE	6,237	6,440	Property Insurance through ACWA insurance package
01 - 01 - 030 - 012	AUTO INSURANCE	1,353	1,680	Auto Insurance through ACWA insurance package
01 - 01 - 031 - 123	OFFICE POWER/GAS	3,515	3,360	Power and Gas Service to Beach and Ord Office
01 - 01 - 031 - 124	BUILDING SECURITY	899	900	Bldg Security Service to Beach and Ord Office
01 - 01 - 031 - 125	TRASH SERVICES	1,522	1,900	Trash Service to Beach and Ord Office
01 - 01 - 031 - 126	ANSWERING SERVICE	790	810	After Hours answering of Telephone Calls
01 - 01 - 031 - 127	PHONE	11,975	12,040	Communication Service to the District (includes T1 and WAN), includes \$10K for wireless cards.
01 - 01 - 031 - 128	RENT/LEASE EQUIPMENT	9,746	9,800	Provide usage of equipment not owned by District (postage machine, copier etc)
01 - 01 - 035 - 001	POSTAGE	12,278	14,000	Mailing of monthly bills and general correspondence (includes DataProse Fees)
01 - 01 - 035 - 002	PRINTING	2,698	2,580	Printing of District Forms (business cards, letter heads etc)
01 - 01 - 035 - 003	OFFICE SUPPLY	3,262	3,500	Office Supplies (pens, copy paper etc)
01 - 01 - 035 - 004	GENERAL SUPPLY	8,217	8,400	General Supplies (coffee, paper towels, etc)
01 - 01 - 035 - 005	COMPUTERS/DATA PROCESSING	2,804	2,800	Computer Supplies (toner, computer repairs etc)

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 01 - 035 - 007	ADVERTISEMENT	4,451	3,360	Communication with general public (recruitment, required notifications)
01 - 01 - 035 - 008	MAINTENANCE AGREEMENTS	21,307	19,600	Provide for contracts to maintain District computer equipment, includes \$30K for Asset Mgmt Program
01 - 01 - 035 - 009	HOSPITALITY & AWARDS	4,089	2,240	Provide for meeting hosting expenses, staff awards, etc)
01 - 01 - 038 - 110	ACCOUNTING SERVICES	9,753	9,800	Provide annual audit required by law (includes additional funds for GASB34 compliance)
01 - 01 - 038 - 111	CONSULTING SERVICES	32,949	28,000	Augment District personnel when special skills are required (includes \$50K for financial consultant).
01 - 01 - 038 - 113	LEGAL FEES	32,011	32,200	Provide legal services to the District
01 - 01 - 040 - 018	CONFERENCE ATTENDANCE	3,730	3,360	Provide for expenses of employees for professional conferences (includes 3% of O&M Budget)
01 - 01 - 040 - 020	EDUCATION EXPENSES	1,813	1,960	Provide for expenses of employees for approved classes (includes 3% of O&M Budget)
01 - 01 - 040 - 022	TRAVEL	5,698	3,920	Provide for reimbursement of mileage and other travelling expenses (includes 3% of O&M Budget)
01 - 01 - 040 - 024	SAFETY	2,282	2,800	Provide for the purchase of safety equipment and information to maintain safe working environment. Also includes purchase of Difubulator.
01 - 01 - 040 - 025	MEMBERSHIPS & DUES	6,132	6,160	Provide for payment of dues to associations benefiting the District as whole
01 - 01 - 040 - 026	PERMITS	15,419	15,680	Provide for payment of permits for operation of wells, desal plant etc
01 - 01 - 040 - 027	BANK & ADMINISTRATION FEE	9,455	7,000	Provide for payment of lockbox services and other administrative fees
01 - 01 - 040 - 030	BANK FEE - 2006 BOND	0	280	Provide funds to pay for bank charges related to 2006 bond
01 - 01 - 045 - 000	INTEREST EXPENSE	477	560	Funds used to pay for interest expenses
01 - 01 - 045 - 008	ARMSTRONG RANCH BOND	49,500	102,600	Funds used to pay for interest expense on Armstrong Ranch Refunding Bond
01 - 01 - 045 - 015	CALPERS INTEREST	11,945	12,000	Funds used to pay for interest expense on CalPERS Loan
01 - 01 - 045 - 025	2006 SERIES BOND INT EXPENSE	217,541	220,000	Funds to pay for interest expense on 2006 Bond
01 - 01 - 045 - 030	LEASED EQUIPMENT INTEREST	1,814	2,000	Funds used to pay for interest expense on District leased equipment
01 - 01 - 045 - 035	IOP INTEREST EXPENSE	4,500	14,000	Funds to pay for interest expense on IOP Construction Loan
01 - 01 - 068 - 000	FLEET MAINT & REPAIR	2,400	2,380	Provide for payment of gas, oil, tires and regular maintenance for meter reader truck
01 - 01 - 080 - 025	IOP EXPENSE	4,200	4,200	Funds used to pay for IOP Association Dues
01 - 01 - 095 - 000	BAD DEBT EXPENSE	2,753	2,800	Bad Debt allowance for uncollectable accounts
<b>Total MARINA WATER ADMINISTRATION Budget</b>			<b>887,710</b>	

# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 02 - 010 - 000	WAGES - OPM	320,332	347,260	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 015 - 000	OVERTIME	12,523	14,010	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 016 - 000	STAND BY WAGE	7,280	7,280	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 202	FICA - SS EXPENSE	20,517	22,870	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 203	FICA - MEDI EXPENSE	4,829	5,360	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 204	MEDICAL INSURANCE	82,329	94,050	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 205	DENTAL INSURANCE	5,021	5,350	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 206	VISION INSURANCE	986	920	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 208	WORKERS COMP. INSURANCE	21,215	12,970	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 209	LIFE INSURANCE EXPENSE	1,949	2,410	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 210	UNIFORM BENEFIT	2,094	2,020	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 211	BOOT BENEFIT	685	710	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 212	SUI EXPENSE	818	1,410	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 213	ETT EXPENSE	20	40	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 215	DISABILITY PLAN	737	1,210	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 217	CALPERS RETIREMENT	21,292	27,950	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 218	CALPERS RETIREMENT (EE)	22,136	25,400	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 020 - 220	OPEB EXPENSE	13,000	10,920	Salary & Benefit Costs (28% of Total Oper & Maint Salary Budget)
01 - 02 - 033 - 106	BOOKS & REF. MATERIALS	954	470	To support technical and operational O & M activities
01 - 02 - 035 - 003	OFFICE SUPPLY	571	620	For items such as printer ink, paper, pens, laminating supplies, binders, etc.
01 - 02 - 035 - 005	COMPUTERS/DATA PROCESSING	0	3,360	For items such as printer ink, computer supplies, software etc
01 - 02 - 040 - 019	MEMBERSHIPS & DUES	1,491	1,500	For trade and professional organizations, subscriptions to journals, etc.
01 - 02 - 040 - 024	SAFETY EXPENSE	2,458	2,800	Safety programs and equipment are implemented to comply with OSHA/JPIA recommendations and guidelines.
01 - 02 - 050 - 120	SUPPLIES	1,681	1,260	To support all operational aspects related to equipment, personnel, administrative and managerial needs.
01 - 02 - 050 - 121	GENERAL O&M MAINT & EQUIP	44,729	40,600	To support scheduled, routine, and emergency maintenance on water system and related equipment
01 - 02 - 050 - 122	O&M POWER/GAS	202	200	To support light and power needs
01 - 02 - 050 - 124	LUBRICANTS	2,330	3,360	Support Diesel fuel needs.
01 - 02 - 050 - 127	PHONE	1,705	2,000	Support various SCADA Phone and Pager Services
01 - 02 - 050 - 130	METERS	30,087	30,000	For new installations as well as repair changeouts.
01 - 02 - 050 - 135	ANNUAL MAINTENANCE PROGRA	38,856	35,000	Flushing, valve exercising, replacing under sized hydrants, Repair/Replace perimeter fence at Well sites
01 - 02 - 051 - 121	INTERTIE #2 MAINT & EQUIP	50	50	To support the operation of the Inter-Tie Meter

# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 02 - 051 - 122	INTERTIE #2 POWER	180	200	For PGE energy costs
01 - 02 - 052 - 121	WELL #10 MAINT & EQUIP	2,527	5,000	To support well operation and reliability.
01 - 02 - 052 - 122	WELL #10 POWER	65,803	75,000	For PGE energy costs.
01 - 02 - 053 - 121	WELL #11 MAINT & EQUIP	2,745	5,000	To support well operation and reliability.
01 - 02 - 053 - 122	WELL #11 POWER	83,729	100,000	For PGE energy costs.
01 - 02 - 054 - 121	WELL #12 MAINT & EQUIP	4,322	5,000	To support well operation and reliability.
01 - 02 - 054 - 122	WELL #12 POWER	26,545	29,000	For PGE energy costs.
01 - 02 - 058 - 122	DESAL POWER	14,613	15,000	For PGE energy costs to include Main office.
01 - 02 - 059 - 000	REAL PROPERTY MAINT.	19,763	11,340	Supports maintenance/repairs of District structures.
01 - 02 - 068 - 000	FLEET MAINT. & REPAIR	14,767	18,200	To support scheduled, routine, and emergency maintenance/repair on District's fleet.
01 - 02 - 070 - 121	MARINA BOOSTER MAINT & EQUIP	0	4,000	Support maintenance and operation of pump house.
01 - 02 - 070 - 122	MARINA BOOSTER POWER	16,812	18,000	For PGE energy costs.
01 - 02 - 071 - 000	TELEMETRY SYSTEM	5,000	4,620	To support SCADA operation and reliability.
Total MARINA WATER OPERATIONS & MAINTENANCE Budget			993,720	

# MARINA COAST WATER DISTRICT

## LABORATORY BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 03 - 010 - 000	WAGES - LAB	74,164	70,120	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 015 - 000	OVERTIME	39	280	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 202	FICA EXPENSE	4,371	4,360	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 203	MEDI EXPENSE	1,066	1,020	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 204	MEDICAL INSURANCE	9,755	10,420	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 205	DENTAL INS. EXPENSE	512	480	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 206	VISION INS. EXPENSE	170	160	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 208	WORKERS COMP. EXPENSE	4,912	2,980	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 209	LIFE INSURANCE EXPENSE	510	490	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 210	UNIFORM BENEFIT	90	320	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 211	BOOT BENEFIT	120	110	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 212	SUI EXPENSE	216	220	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 213	ETT EXPENSE	5	10	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 215	DISABILITY PLAN	196	250	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 217	CALPERS RETIREMENT	5,127	5,650	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 218	CALPERS RETIREMENT (EE)	5,380	5,160	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 020 - 220	OPEB EXPENSE	2,700	3,000	Salary & Benefit Costs (40% of Total Lab Salary Budget)
01 - 03 - 033 - 102	CHEMICALS	3,340	3,510	Analysis of water samples. Microbiology media, chemical reagents, solutions, etc.
01 - 03 - 033 - 104	GLASSWARE	1,400	1,440	Analysis of water samples. Sterile sample bottles, sample collection bottles, pipets, test tubes, etc.
01 - 03 - 033 - 106	BOOKS & REF. MATERIAL	232	230	Regulatory updates, environmental chemistry, water quality reference materials.
01 - 03 - 033 - 108	CONTRACT TESTING	21,000	24,000	Analysis of Title 22 Inorganics, Metals, VOC's, SOC's in Marina source wells, storage tank & distribution system samples.
01 - 03 - 034 - 004	GENERAL SUPPLY	3,150	3,840	Analysis of water samples. Distilled water supply, filter papers, syringes, autoclave supplies, lab detergents, etc.
01 - 03 - 034 - 008	QUALITY CONTROL PROGRAM	4,927	4,530	Laboratory accreditation. Quality control standards, performance evaluation-proficiency test studies.
01 - 03 - 035 - 001	POSTAGE	248	400	Laboratory documents FedEx mail expense.
01 - 03 - 035 - 002	PRINTING	3,000	3,090	Regulatory public notification. Printing of annual consumer confidence reports, publish emergency water quality notification.
01 - 03 - 035 - 003	OFFICE SUPPLY	240	250	General lab office supplies, binders, folders, labels, sheet protector, etc.
01 - 03 - 040 - 025	MEMBERSHIPS & DUES	1,000	1,040	Employee professional development and continuing education. MCWD's AWWA & MBWA utility membership, staff's CWEA & WEF membership.
01 - 03 - 040 - 026	LAB PERMITS	6,495	2,860	Laboratory accreditation with CDPH-Environmental Laboratory Accreditation Program (ELAP).
01 - 03 - 040 - 028	CERTIFICATION	206	210	Staff certifications as Laboratory & Water Quality Analysts, Water Treatment & Distribution, Wastewater Treatment Operator.
01 - 03 - 060 - 112	LAB MAINT. & REPAIR	4,600	3,910	Laboratory equipments routine maintenance, replacement parts, calibration. Purchase benchtop Centrifuge & Lab freezer
Total MARINA WATER LABORATORY Budget			154,340	

**MARINA COAST WATER DISTRICT**  
**CONSERVATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 04 - 010 - 000	WAGES - CON	59,960	64,990	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 015 - 000	OVERTIME	689	1,600	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 202	FICA - SS EXPENSE	3,720	4,130	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 203	FICA - MEDI EXPENSE	870	970	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 204	MEDICAL INSURNACE	10,295	10,420	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 205	DENTAL INS. EXPENSE	512	480	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 206	VISION INS. EXPENSE	170	150	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 208	WORKERS COMP. EXPENSE	778	630	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 209	LIFE INSURANCE EXPENSE	409	440	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 212	SUI EXPENSE	196	280	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 213	ETT EXPENSE	5	10	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 215	DISABILITY PLAN	132	220	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 217	CALPERS RETIREMENT	4,136	5,050	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 218	CALPERS RETIREMENT (EE)	4,323	4,600	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 020 - 220	OPEB EXPENSE	2,200	2,400	Salary & Benefit Costs (40% of Total Conservation Salary Budget)
01 - 04 - 033 - 106	BOOKS & REF. MATERIAL	340	320	References, tech publications, references on conservation.
01 - 04 - 035 - 002	PRINTING	3,496	4,400	Information for public on conservation, reproduction and distro.
01 - 04 - 035 - 003	OFFICE SUPPLY	116	110	Office supplies for conservation.
01 - 04 - 035 - 004	GENERAL SUPPLY	336	320	Supplies for conservation/inspections/audits.
01 - 04 - 035 - 005	COMPUTERS/DATA PROCESSING	166	400	Computer/data processing materials.
01 - 04 - 035 - 007	ADVERTISEMENT	2,939	2,800	Advertising and providing information to public on conservation.
01 - 04 - 038 - 111	CONSULTING SERVICES	1,600	5,200	Consultant provides services to facilitate conservation education.
01 - 04 - 040 - 025	MEMBERSHIPS & DUES	2,310	2,200	Membership - CUWCC, WAC, WEF, Irrigation Associaion.
01 - 04 - 068 - 000	FLEET MAINTENANCE	170	220	Maintenance for Conservation Department vehicles.
01 - 04 - 076 - 000	TOILET & SHOWER HEAD	14,500	14,500	Incentives for installing water efficient fixtures.
01 - 04 - 076 - 001	WASHING MACHINE REBATE	13,750	13,750	Incentives for installing water efficient washers.
01 - 04 - 076 - 005	CONSERVATION EDUCATION	11,760	11,760	Water conservation education program to promote awareness
01 - 04 - 076 - 010	LANDSCAPE REBATE	1,527	12,000	Incentives for installing water efficient landscaping.
01 - 04 - 076 - 015	HOT WATER RECIR REBATE	400	8,000	Demonstration program projects to provide landscape efficiency
01 - 04 - 077 - 000	LANDSCAPE DEMONSTRATION	840	8,000	Incentives for install hot water recir system
<b>Total MARINA WATER CONSERVATION Budget</b>			<b>180,350</b>	

# MARINA COAST WATER DISTRICT

## ENGINEERING BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
01 - 05 - 010 - 000	WAGES - ENG	110,711	115,200	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 015 - 000	OVERTIME	878	1,420	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 202	FICA - SS EXPENSE	5,656	6,750	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 203	FICA - MEDI EXPENSE	1,569	1,690	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 204	MEDICAL INSURANCE	13,798	22,890	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 205	DENTAL INSURANCE	929	1,430	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 206	VISION INSURANCE	166	240	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 208	WORKERS COMP. INSURANCE	1,106	1,060	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	764	670	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 210	UNIFORM BENEFIT	150	130	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 211	BOOTS BENEFIT	170	140	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 212	SUI EXPENSE	444	510	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 213	ETT EXPENSE	12	10	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 215	DISABILITY PLAN	310	340	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 217	CALPERS RETIREMENT	6,041	8,970	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	6,336	8,160	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 020 - 220	OPEB EXPENSE	4,100	5,600	Salary & Benefit Costs (28% of Total Eng Salary Budget)
01 - 05 - 033 - 106	BOOKS & REF. MATERIALS	120	110	Technical manuals, and association publications
01 - 05 - 035 - 001	POSTAGE	240	220	FedEx and Postage Capital & Development Project related
01 - 05 - 035 - 002	PRINTING	210	140	Plan set, reports, map binding, plotting and reproduction
01 - 05 - 035 - 003	OFFICE SUPPLY	253	170	File cabinets, project board, hanging files, paper, pens, supplies etc
01 - 05 - 035 - 004	GENERAL SUPPLY	114	110	Chairs, safety vests, hard hats, boots, field ware
01 - 05 - 035 - 005	COMPUTERS/DATA PROCESSING	1,016	1,400	Color printer, plotter, project management software
01 - 05 - 035 - 007	ADVERTISEMENT	300	280	Public notices, public education, public meetings, advertisements for bidding construction jobs
01 - 05 - 040 - 025	MEMBERSHIPS & DUES	180	180	NSPE, WRA, AWWA-3 Indiv, ASCE-2 Indiv, APWA-3,
01 - 05 - 040 - 027	ENGINEERING CONSULTANTS	16,104	14,000	Construction inspections, soil testing, hydraulic subsystem modeling for developer and capital project support
01 - 05 - 068 - 000	FLEET MAINTENANCE	250	170	Maintenance of two cars and one truck
Total MARINA WATER ENGINEERING Budget			191,990	



**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
<b>MARINA SEWER</b>				
02 - 01 - 010 - 000	WAGES - ADM	62,935	47,800	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 015 - 000	OVERTIME	746	640	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 202	FICA EXPENSE	3,513	2,860	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 203	MEDI EXPENSE	1,113	700	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	14,523	10,210	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	743	660	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 206	VISION INSURANCE EXPENSE	158	110	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 208	WORKERS COMP. INSURANCE	1,584	440	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	593	310	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 212	SUI EXPENSE	255	190	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 213	ETT EXPENSE	6	10	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	550	80	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 215	DISABILITY PLAN	164	160	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 217	CALPERS RETIREMENT	5,111	3,730	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	7,104	3,590	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 020 - 220	OPEB EXPENSE	2,900	2,450	Salary & Benefit Costs (7% of Total Administration Salary Budget)
02 - 01 - 030 - 006	LIABILITY INSURANCE	5,849	6,720	Liability Insurance through ACWA insurance package
02 - 01 - 030 - 011	PROPERTY INSURANCE	1,782	1,610	Property Insurance through ACWA insurance package
02 - 01 - 030 - 012	AUTO INSURANCE	387	420	Auto Insurance through ACWA insurance package
02 - 01 - 031 - 123	OFFICE POWER/GAS	877	840	Power and Gas Service to Beach and Ord Office
02 - 01 - 031 - 124	BUILDING SECURITY	288	220	Bldg Security Service to Beach and Ord Office
02 - 01 - 031 - 125	TRASH SERVICES	469	480	Trash Service to Beach and Ord Office
02 - 01 - 031 - 126	ANSWERING SERVICE	198	200	After Hours answering of Telephone Calls
02 - 01 - 031 - 127	PHONE	3,421	3,010	Communication Service to the District (includes T1 and WAN), includes \$10K for wireless cards.
02 - 01 - 031 - 128	RENT/LEASE EQUIPMENT	2,758	2,450	Provide usage of equipment not owned by District (postage machine, copier etc)
02 - 01 - 035 - 001	POSTAGE	3,733	3,500	Mailing of monthly bills and general correspondence (includes DataProse Fees)
02 - 01 - 035 - 002	PRINTING	663	640	Printing of District Forms (business cards, letter heads etc)
02 - 01 - 035 - 003	OFFICE SUPPLY	931	880	Office Supplies (pens, copy paper etc)
02 - 01 - 035 - 004	GENERAL SUPPLY	2,317	2,100	General Supplies (coffee, paper towels, etc)
02 - 01 - 035 - 005	COMPUTERS/DATA PROCESSING	806	700	Computer Supplies (toner, computer repairs etc)

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
02 - 01 - 035 - 007	ADVERTISEMENT	1,246	840	Communication with general public (recruitment, required notifications)
02 - 01 - 035 - 008	MAINTENANCE AGREEMENTS	5,040	4,900	Provide for contracts to maintain District computer equipment, includes \$30K for Asset Mgmt Program
02 - 01 - 035 - 009	HOSPITALITY & AWARDS	980	560	Provide for meeting hosting expenses, staff awards, etc)
02 - 01 - 038 - 110	ACCOUNTING SERVICES	3,714	2,450	Provide annual audit required by law (includes additional funds for GASB34 compliance)
02 - 01 - 038 - 111	CONSULTING SERVICES	8,364	7,000	Augment District personnel when special skills are required (includes \$50K for financial consultant).
02 - 01 - 038 - 113	LEGAL FEES	8,474	8,050	Provide legal services to the District
02 - 01 - 040 - 018	CONFERENCE ATTENDANCE	761	840	Provide for expenses of employees for professional conferences (includes 3% of O&M Budget)
02 - 01 - 040 - 020	EDUCATION EXPENSES	590	490	Provide for expenses of employees for approved classes (includes 3% of O&M Budget)
02 - 01 - 040 - 022	TRAVEL	1,002	980	Provide for reimbursement of mileage and other travelling expenses (includes 3% of O&M Budget)
02 - 01 - 040 - 024	SAFETY	547	700	Provide for the purchase of safety equipment and information to maintain safe working environment. Also includes purchase of Difubulator.
02 - 01 - 040 - 025	MEMBERSHIPS & DUES	1,993	1,540	Provide for payment of dues to associations benefiting the District as whole
02 - 01 - 040 - 026	PERMITS	4,482	3,920	Provide for payment of permits for operation of wells, desal plant etc
02 - 01 - 040 - 027	BANK & ADMINISTRATION FEE	1,706	1,750	Provide for payment of lockbox services and other administrative fees
02 - 01 - 040 - 030	BANK FEE - 2006 BOND	100	70	Provide for payment of bank fees related to the 2006 bond
02 - 01 - 045 - 000	INTEREST EXPENSE	200	140	Funds used to pay for interest expenses
02 - 01 - 045 - 008	ARMSTRONG RANCH BOND	11,550	23,940	Funds used to pay for interest expense on Armstrong Ranch Refunding Bond
02 - 01 - 045 - 015	CALPERS INTEREST	2,573	2,600	Funds used to pay for interest expense on CalPERS
02 - 01 - 045 - 025	2006 SERIES BOND INT EXPENSE	112,936	115,000	Funds to pay for interest expense on 2006 Bond
02 - 01 - 045 - 030	LEASED EQUIPMENT INTEREST	2,382	2,400	Funds used to pay for interest expense on District leased equipment
02 - 01 - 045 - 035	IOP INTEREST EXPENSE	3,500	3,500	Funds to pay for interest expense on IOP Construction Loan
02 - 01 - 068 - 000	FLEET MAINT & REPAIR	700	600	Provide for payment of gas, oil, tires and regular maintenance for meter reader truck
02 - 01 - 080 - 025	IOP EXPENSE	714	1,050	Funds used to pay for IOP Association Dues
02 - 01 - 095 - 000	BAD DEBT EXPENSE	800	700	Bad Debt allowance for uncollectable accounts
Total MARINA SEWER ADMINISTRATION Budget			281,730	

# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
02 - 02 - 010 - 000	WAGES - OPM	123,745	86,810	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 015 - 000	OVERTIME	6,763	3,500	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 016 - 000	STAND BY WAGES	7,280	7,280	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 202	FICA - SS EXPENSE	8,308	5,720	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 203	FICA - MEDI EXPENSE	1,950	1,340	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 204	MEDICAL INSURANCE	33,020	23,510	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 205	DENTAL INSURANCE	2,162	1,340	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 206	VISION INSURANCE	346	230	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 208	WORKERS COMP. INSURANCE	9,223	3,240	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 209	LIFE INSURANCE EXPENSE	468	600	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 210	UNIFORM BENEFIT	490	500	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 211	BOOT BENEFIT	160	180	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 212	SUI EXPENSE	391	350	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 213	ETT EXPENSE	10	10	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 215	DISABILITY PLAN	172	300	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 217	CALPERS RETIREMENT	8,266	6,990	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 218	CALPERS RETIREMENT (EE)	8,798	6,350	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 020 - 220	OPEB EXPENSE	4,400	2,730	Salary & Benefit Costs (7% of Total Oper & Maint Salary Budget)
02 - 02 - 033 - 106	BOOKS & REF. MATERIALS	473	110	To support technical and operational O & M activities
02 - 02 - 035 - 003	OFFICE SUPPLY	116	160	For items such as printer ink, paper, pens, laminating supplies, binders, etc.
02 - 02 - 035 - 005	COMPUTERS/DATA PROCESSING	0	840	For items such as printer ink, computer supplies, software etc
02 - 02 - 040 - 019	MEMBERSHIPS & DUES	1,484	1,500	For trade and professional organizations, subscriptions to journals, etc.
02 - 02 - 040 - 024	SAFETY EXPENSE	1,006	700	Safety programs and equipment are implemented to comply with OSHA/JPIA recommendations and guidelines.
02 - 02 - 050 - 120	SUPPLIES	299	320	To support all operational aspects related to equipment, personnel, administrative and managerial needs.
02 - 02 - 050 - 121	GENERAL O&M MAINT & EQUIP	19,933	10,150	To support scheduled, routine, and emergency maintenance on wastewater system and related equipment
02 - 02 - 050 - 124	LUBRICANTS	760	840	Support Diesel fuel needs for Well 11 generator and Corp. yard
02 - 02 - 050 - 135	ANNUAL MAINTENANCE PROGRA	500	5,000	To support Marina's sewer lift stations.
02 - 02 - 059 - 000	REAL PROPERTY MAINT.	7,168	2,840	Supports maintenance/repairs of District structures.
02 - 02 - 061 - 121	L/S 2 MAINT & EQUIP	1,342	500	To maintain lift station operations.
02 - 02 - 061 - 122	L/S 2 POWER	6,496	7,000	For PGE energy costs.
02 - 02 - 062 - 121	L/S 3 MAINT & EQUIP	250	250	To maintain lift station operations.

## MARINA COAST WATER DISTRICT

### OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
02 - 02 - 062 - 122	L/S 3 POWER	1,291	1,500	For PGE energy costs.
02 - 02 - 064 - 121	L/S 5 MAINT & EQUIP	500	500	To maintain lift station operations.
02 - 02 - 064 - 122	L/S 5 POWER	644	750	For PGE energy costs.
02 - 02 - 065 - 121	L/S 6 MAINT & EQUIP	500	500	To maintain lift station operations.
02 - 02 - 065 - 122	L/S 6 POWER	380	400	For PGE energy costs.
02 - 02 - 068 - 000	FLEET MAINT. & REPAIR	3,579	4,550	To support scheduled, routine, and emergency maintenance/repair on District's fleet.
02 - 02 - 071 - 000	TELEMETRY SYSTEM	2,000	1,160	To support SCADA operation and reliability.
Total MARINA SEWER OPERATIONS & MAINTENANCE Budget			190,550	

**MARINA COAST WATER DISTRICT**  
**ENGINEERING BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
02 - 05 - 010 - 000	WAGES - ENG	108,941	28,800	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 015 - 000	OVERTIME	878	350	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 202	FICA - SS EXPENSE	5,657	1,690	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 203	FICA - MEDI EXPENSE	1,568	420	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 204	MEDICAL INSURANCE EXPENSE	13,797	5,720	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 205	DENTAL INSURANCE EXPENSE	929	360	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 206	VISION INSURANCE EXPENSE	166	60	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 208	WORKERS COMP INSURANCE	754	270	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	184	170	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 210	UNIFORM BENEFIT	40	30	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 211	BOOTS BENEFITS	40	30	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 212	SUI EXPENSE	444	130	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 215	DISABILITY PLAN	72	90	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 217	CALPERS RETIREMENT	6,042	2,240	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	6,337	2,040	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 020 - 220	OPEB EXPENSE	3,500	1,400	Salary & Benefit Costs (7% of Total Eng Salary Budget)
02 - 05 - 033 - 106	BOOKS & REF. MATERIALS	28	30	Technical manuals, and association publications
02 - 05 - 035 - 001	POSTAGE	56	60	FedEx and Postage Capital & Development Project related
02 - 05 - 035 - 002	PRINTING	49	40	Plan set, reports, map binding, plotting and reproduction
02 - 05 - 035 - 003	OFFICE SUPPLY	54	40	File cabinets, project board, hanging files, paper, pens, supplies etc
02 - 05 - 035 - 004	GENERAL SUPPLY	28	30	Chairs, safety vests, hard hats, boots, field ware
02 - 05 - 035 - 005	COMPUTER /DATA PROCESSING	501	350	Color printer, plotter, project management software
02 - 05 - 035 - 007	ADVERTISEMENT	70	70	Public notices, public education, public meetings, advertisements for bidding construction jobs
02 - 05 - 040 - 025	MEMBERSHIPS & DUES	42	50	NSPE, WRA, AWWA-3 Indiv, ASCE-2 Indiv, APWA-3,
02 - 05 - 040 - 027	ENGINEERING CONSULTANTS	2,824	3,500	Construction inspections, soil testing, hydraulic subsystem modeling for developer and capital project support
02 - 05 - 068 - 000	FLEET MAINTENANCE	60	40	Maintenance of two cars and one truck
<b>Total MARINA SEWER ENGINEERING Budget</b>			<b>48,010</b>	

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
<b>ORD WATER</b>				
03 - 01 - 010 - 000	WAGES - ADM	411,381	368,710	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 015 - 000	OVERTIME	4,781	4,900	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 202	FICA EXPENSE	21,343	22,030	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 203	MEDI EXPENSE	6,901	5,420	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	92,762	78,780	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	4,686	5,090	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 206	VISION INSURANCE EXPENSE	910	870	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 208	WORKERS COMP. INSURANCE	8,524	3,430	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	2,557	2,420	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 212	SUI EXPENSE	1,461	1,500	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 213	ETT EXPENSE	38	40	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	3,626	580	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 215	DISABILITY PLAN	1,196	1,240	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 217	CALPERS RETIREMENT	31,747	28,760	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	46,034	27,660	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 020 - 220	OPEB EXPENSE	17,400	18,900	Salary & Benefit Costs (54% of Total Administration Salary Budget)
03 - 01 - 030 - 006	LIABILITY INSURANCE	50,184	51,840	Liability Insurance through ACWA insurance package. Includes \$20,500 for FOR A Basewide Insurance.
03 - 01 - 030 - 011	PROPERTY INSURANCE	11,138	12,420	Property Insurance through ACWA insurance package
03 - 01 - 030 - 012	AUTO INSURANCE	2,417	3,240	Auto Insurance through ACWA insurance package
03 - 01 - 031 - 123	OFFICE POWER/GAS	5,416	6,480	Power and Gas Service to Beach and Ord Office
03 - 01 - 031 - 124	BUILDING SECURITY	1,480	1,730	Bldg Security Service to Beach and Ord Office
03 - 01 - 031 - 125	TRASH SERVICES	3,348	3,670	Trash Service to Beach and Ord Office
03 - 01 - 031 - 126	ANSWERING SERVICE	1,493	1,570	After Hours answering of Telephone Calls
03 - 01 - 031 - 127	PHONE	20,665	23,220	Communication Service to the District (includes T1 and WAN), includes \$10K for wireless cards.
03 - 01 - 031 - 128	RENT/LEASE EQUIPMENT	17,319	18,900	Provide usage of equipment not owned by District (postage machine, copier etc)
03 - 01 - 035 - 001	POSTAGE	22,761	27,000	Mailing of monthly bills and general correspondence (includes DataProse Fees)
03 - 01 - 035 - 002	PRINTING	4,187	4,970	Printing of District Forms (business cards, letter heads etc)
03 - 01 - 035 - 003	OFFICE SUPPLY	5,955	6,750	Office Supplies (pens, copy paper etc)
03 - 01 - 035 - 004	GENERAL SUPPLY	14,903	16,200	General Supplies (coffee, paper towels, etc)
03 - 01 - 035 - 005	COMPUTERS/DATA PROCESSING	4,971	5,400	Computer Supplies (toner, computer repairs etc)

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 01 - 035 - 007	ADVERTISEMENT	7,971	6,480	Communication with general public (recruitment, required notifications)
03 - 01 - 035 - 008	MAINTENANCE AGREEMENTS	35,607	37,800	Provide for contracts to maintain District computer equipment, includes \$30K for Asset Mgmt Program
03 - 01 - 035 - 009	HOSPITALITY & AWARDS	6,996	4,320	Provide for meeting hosting expenses, staff awards, etc)
03 - 01 - 038 - 110	ACCOUNTING SERVICES	15,931	18,900	Provide annual audit required by law (includes additional funds for GASB34 compliance)
03 - 01 - 038 - 111	CONSULTING SERVICES	38,756	54,000	Augment District personnel when special skills are required (includes \$50K for financial consultant).
03 - 01 - 038 - 113	LEGAL FEES	53,085	62,100	Provide legal services to the District
03 - 01 - 040 - 018	CONFERENCE ATTENDANCE	5,067	6,480	Provide for expenses of employees for professional conferences
03 - 01 - 040 - 020	EDUCATION EXPENSES	2,883	3,780	Provide for expenses of employees for approved classes (includes 3% of O&M Budget)
03 - 01 - 040 - 022	TRAVEL EXPENSE	5,552	7,560	Provide for reimbursement of mileage and other travelling expenses (includes 3% of O&M Budget)
03 - 01 - 040 - 024	SAFETY	3,194	5,400	Provide for the purchase of safety equipment and information to maintain safe working environment. Also includes purchase of Difubulator.
03 - 01 - 040 - 025	MEMBERSHIPS & DUES	9,981	11,880	Provide for payment of dues to associations benefiting the District as whole
03 - 01 - 040 - 026	PERMITS	27,000	30,240	Provide for payment of permits for operation of wells, desal plant etc
03 - 01 - 040 - 027	BANK & ADMINISTRATION FEE	10,274	13,500	Provide for payment of lockbox services and other administrative fees
03 - 01 - 040 - 030	BANK FEE - 2006 BOND	400	540	Provide for payment of bank fees related to the 2006 bond
03 - 01 - 045 - 000	INTEREST EXPENSE	1,100	1,080	Funds used to pay for interest expense
03 - 01 - 045 - 008	ARMSTRONG RANCH BOND	84,150	174,420	Funds used to pay for interest expense on Armstrong Ranch Refunding Bond
03 - 01 - 045 - 015	CALPERS INTEREST	15,436	16,000	Funds used to pay for interest expense on CalPERS
03 - 01 - 045 - 020	INTEREST - INTERNAL LOAN	7,299	9,000	Interest Expense for Internal Loan to Marina
03 - 01 - 045 - 025	2006 SERIES BOND INT EXPENSE	1,024,732	937,330	Funds used to pay for interest expense on District loans
03 - 01 - 045 - 030	LEASED EQUIPMENT INTEREST	3,385	4,000	Funds used to pay for interest expense on District leased equipment
03 - 01 - 045 - 035	IOP INTEREST EXPENSE	0	27,000	Funds to pay for interest expense on IOP Construction Loan
03 - 01 - 068 - 000	FLEET MAINT & REPAIR	4,300	4,590	Provide for payment of gas, oil, tires and regular maintenance for meter reader truck
03 - 01 - 080 - 025	IOP EXPENSE	5,203	8,100	Funds used to pay for IOP Association Dues
03 - 01 - 091 - 003	FRANCHISE FEE	280,249	280,000	Franchise fee paid to FORA and local jurisdictions
03 - 01 - 091 - 004	FORA ADMIN./LIAISON FEES	25,000	25,000	Provide payment of contractual fees as related to District's acquisition of the Ord Systems
03 - 01 - 091 - 006	MEMBERSHIP ON FORA BOARD	37,000	37,000	Provide payment of contractual fees as related to District's acquisition of the Ord Systems
03 - 01 - 095 - 000	BAD DEBT EXPENSE	4,932	5,400	Bad Debt allowance for uncollectable accounts
<b>Total ORD WATER ADMINISTRATION Budget</b>			<b>2,545,620</b>	

# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 02 - 010 - 000	WAGES - OPM	416,586	669,710	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 015 - 000	OVERTIME	14,331	27,010	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 016 - 000	STAND BY WAGE	7,280	7,280	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 202	FICA - SS EXPENSE	26,360	44,110	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 203	FICA - MEDI EXPENSE	6,216	10,330	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 204	MEDICAL INSURANCE	112,593	181,390	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 205	DENTAL INSURANCE	6,808	10,310	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 206	VISION INSURANCE	1,344	1,770	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 208	WORKERS COMP. INSURANCE	26,927	25,020	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 209	LIFE INSURANCE EXPENSE	3,335	4,640	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 210	UNIFORM BENEFIT	3,561	3,890	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 211	BOOT BENEFIT	1,164	1,360	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 212	SUI EXPENSE	1,091	2,720	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 213	ETT EXPENSE	27	70	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 215	DISABILITY PLAN	1,298	2,330	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 217	CALPERS RETIREMENT	27,435	53,900	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 218	CALPERS RETIREMENT (EE)	28,416	48,990	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 020 - 220	OPEB EXPENSE	17,000	21,060	Salary & Benefit Costs (54% of Total Oper & Maint Salary Budget)
03 - 02 - 033 - 106	BOOKS & REF. MATERIALS	1,682	810	To support technical and operational O & M activities
03 - 02 - 035 - 003	OFFICE SUPPLY	520	1,190	For items such as printer ink, paper, pens, laminating supplies, binders, etc.
03 - 02 - 035 - 005	COMPUTERS/DATA PROCESSING	0	6,480	For items such as printer ink, computer supplies, software etc
03 - 02 - 040 - 019	MEMBERSHIPS & DUES	2,334	3,000	For trade and professional organizations, subscriptions to journals, etc.
03 - 02 - 040 - 024	SAFETY EXPENSE	4,707	5,400	Safety programs and equipment are implemented to comply with OSHA/JPIA recommendations and guidelines.
03 - 02 - 050 - 120	SUPPLIES	2,158	2,430	To support all operational aspects related to equipment, personnel, administrative and managerial needs.
03 - 02 - 050 - 121	GENERAL O&M MAINT & EQUIP	59,973	78,300	To support scheduled, routine, and emergency maintenance on water system and related equipment
03 - 02 - 050 - 124	LUBRICANTS	5,261	6,000	Support Diesel fuel needs for Ord.
03 - 02 - 050 - 127	PHONE	995	2,000	Support various SCADA Phone and Pager Services
03 - 02 - 050 - 130	METERS	29,942	30,000	For new installations as well as repair changeouts.
03 - 02 - 050 - 135	ANNUAL MAINTENANCE PROGRA	50,000	50,000	Flushing of dead End Lines, replacing under sized hydrants, Repair/Replace perimeter fence at Well sites
03 - 02 - 059 - 000	REAL PROPERTY MAINT.	7,123	21,870	Supports maintenance/repairs of District structures.
03 - 02 - 068 - 000	FLEET MAINT. & REPAIR	24,503	35,100	To support scheduled, routine, and emergency maintenance/repair on District's fleet.



# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 02 - 071 - 000	TELEMETRY SYSTEM	0	8,910	To support SCADA operation and reliability.
03 - 02 - 081 - 121	WELL #29 MAINT & EQUIP	4,931	5,000	To support the operation of the well.
03 - 02 - 081 - 122	WELL #29 POWER	35,767	40,000	For PGE energy costs
03 - 02 - 082 - 121	WELL #30 MAINT & EQUIP	4,947	5,000	To support the operation of the well.
03 - 02 - 082 - 122	WELL #30 POWER	69,462	75,000	For PGE energy costs
03 - 02 - 083 - 121	WELL #31 MAINT & EQUIP	5,010	5,000	To support the operation of the well.
03 - 02 - 083 - 122	WELL #31 POWER	82,820	85,000	For PGE energy costs
03 - 02 - 084 - 121	B/C BOOSTER MAINT & EQUIP	1,000	1,000	Supports maintenance and operation of pump house.
03 - 02 - 084 - 122	B/C BOOSTER POWER	695	750	For PGE energy costs
03 - 02 - 085 - 121	D BOOSTER MAINT & EQUIP	11,070	1,000	Supports maintenance and operation of pump house.
03 - 02 - 085 - 122	D BOOSTER POWER	44,366	45,000	For PGE energy costs.
03 - 02 - 086 - 121	E BOOSTER MAINT & EQUIP	999	1,000	Supports maintenance and operation of pump house.
03 - 02 - 086 - 122	E BOOSTER POWER	7,990	9,000	For PGE energy costs.
03 - 02 - 088 - 121	F BOOSTER MAINT & EQUIP	2,004	2,000	Supports maintenance and operation of pump house.
03 - 02 - 088 - 122	F BOOSTER POWER	5,034	5,500	For PGE energy costs.
03 - 02 - 090 - 121	BOOSTER/SANDTANK MAINT & E	2,500	2,500	Supports maintenance and operation of pump house.
03 - 02 - 090 - 122	BOOSTER/SANDTANK POWER	220,392	230,000	For PGE energy costs.
Total ORD WATER OPERATIONS & MAINTENANCE Budget			1,880,130	

# MARINA COAST WATER DISTRICT

## LABORATORY BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 03 - 010 - 000	WAGES - LAB	107,955	105,180	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 015 - 000	OVERTIME	54	430	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 202	FICA - SS EXPENSE	6,376	6,550	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 203	FICA - MEDI EXPENSE	1,551	1,530	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 204	MEDICAL INSURANCE	14,109	15,630	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 205	DENTAL INS. EXPENSE	741	720	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 206	VISION INS. EXPENSE	246	230	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 208	WORKERS COMP. EXPENSE	6,633	4,460	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 209	LIFE INSURANCE EXPENSE	688	730	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 210	UNIFORM BENEFIT	105	480	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 211	BOOT BENEFIT	160	170	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 212	SUI EXPENSE	298	340	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 213	ETT EXPENSE	7	10	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 215	DISABILITY PLAN	216	370	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 217	CALPERS RETIREMENT	7,460	8,470	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 218	CALPERS RETIREMENT (EE)	7,829	7,730	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 020 - 220	OPEB EXPENSE	4,600	4,500	Salary & Benefit Costs (60% of Total Lab Salary Budget)
03 - 03 - 033 - 102	CHEMICALS	5,010	5,260	Analysis of water samples. Microbiology media, chemical reagents, solutions, etc.
03 - 03 - 033 - 104	GLASSWARE	2,100	2,160	Analysis of water samples. Sterile sample bottles, sample collection bottles, pipets, test tubes, etc.
03 - 03 - 033 - 106	BOOKS & REF. MATERIAL	348	350	Regulatory updates, environmental chemistry, water quality reference materials.
03 - 03 - 033 - 108	CONTRACT TESTING	21,000	36,000	Analysis of Title 22 Inorganics, Metals, VOC's, SOC's in Ord source wells, storage tanks & distribution system samples.
03 - 03 - 034 - 004	GENERAL SUPPLY	4,350	5,780	Analysis of water samples. Distilled water supply, filter papers, syringes, autoclave supplies, lab detergents, etc.
03 - 03 - 034 - 008	QUALITY CONTROL PROGRAM	5,160	6,800	Laboratory accreditation. Quality control standards, performance evaluation-proficiency test studies.
03 - 03 - 035 - 001	POSTAGE	372	600	Laboratory documents FedEx mail expense.
03 - 03 - 035 - 002	PRINTING	4,500	4,640	Regulatory public notification. Printing of annual consumer confidence reports, publish emergency water quality notification.
03 - 03 - 035 - 003	OFFICE SUPPLY	360	380	General lab office supplies, binders, folders, labels, sheet protector, etc.
03 - 03 - 040 - 025	MEMBERSHIPS & DUES	1,500	1,560	Employee professional development and continuing education. MCWD's AWWA & MBWA utility membership, staffs CWEA & WEF membership.
03 - 03 - 040 - 026	LAB PERMITS	2,083	4,290	Laboratory accreditation with CDPH-Environmental Laboratory Accreditation Program (ELAP).
03 - 03 - 040 - 028	CERTIFICATION	309	320	Staff certifications as Laboratory & Water Quality Analysts, Water Treatment & Distribution, Wastewater Treatment Operator.
03 - 03 - 058 - 123	DESAL - MONITORING	6,000	6,000	RWQCB-WDR 00-117 for Desalination Plant Brine Discharge Inland Groundwater Monitoring Contract.
03 - 03 - 060 - 112	LAB MAINT. & REPAIR	6,900	5,870	Laboratory equipments routine maintenance, replacement parts, calibration. Purchase benchtop Centrifuge & Lab freezer

# MARINA COAST WATER DISTRICT

## LABORATORY BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR</u> <u>ESTIMATED</u>	<u>PROPOSED</u> <u>AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
	Total ORD WATER LABORATORY Budget		237,540	

**MARINA COAST WATER DISTRICT**  
**CONSERVATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 04 - 010 - 000	WAGES - CON	87,189	97,490	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 015 - 000	OVERTIME	1,007	2,410	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 202	FICA - SS EXPENSE	5,410	6,190	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 203	FICA - MEDI EXPENSE	1,265	1,450	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 204	MEDICAL INSURANCE	14,891	15,630	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 205	DENTAL INS. EXPENSE	741	720	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 206	VISION INS. EXPENSE	246	230	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 208	WORKERS COMP. EXPENSE	618	950	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 209	LIFE INSURANCE EXPENSE	552	650	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 212	SUI EXPENSE	271	420	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 213	ETT EXPENSE	7	10	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 215	DISABILITY PLAN	237	330	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 217	CALPERS RETIREMENT	6,020	7,570	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 218	CALPERS RETIREMENT (EE)	6,291	6,900	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 020 - 220	OPEB EXPENSE	3,600	3,600	Salary & Benefit Costs (60% of Total Conservation Salary Budget)
03 - 04 - 033 - 106	BOOKS & REF. MATERIAL	460	480	References, tech publications, references on conservation.
03 - 04 - 035 - 002	PRINTING	4,826	6,600	Information for public on conservation, reproduction and distribution.
03 - 04 - 035 - 003	OFFICE SUPPLY	160	165	Office supplies for conservation.
03 - 04 - 035 - 004	GENERAL SUPPLY	470	480	Supplies for conservation/inspections/audits.
03 - 04 - 035 - 005	COMPUTERS/DATA PROCESSING	209	600	Computer/data processing materials.
03 - 04 - 035 - 007	ADVERTISEMENT	4,002	4,200	Advertising and providing information to public on conservation.
03 - 04 - 038 - 111	CONSULTING SERVICES	2,400	7,800	Consultant provides services to facilitate conservation education.
03 - 04 - 040 - 025	MEMBERSHIPS & DUES	3,190	3,300	Membership - CUWCC, WAC, WEF, Irrigation Associaion.
03 - 04 - 068 - 000	FLEET MAINTENANCE	237	330	Maintenance for Conservation Department vehicles.
03 - 04 - 076 - 000	TOILET & SHOWER HEAD	4,000	4,000	Incentives for installing water efficient fixtures.
03 - 04 - 076 - 001	WASHING MACHINE REBATE	5,630	5,630	Incentives for installing water efficient washers.
03 - 04 - 076 - 005	CONSERVATION EDUCATION	16,240	16,240	Water conservation education program to promote awareness
03 - 04 - 076 - 010	LANDSCAPE REBATE	1,793	380	Incentives for installing water efficient landscaping.
03 - 04 - 076 - 015	HOT WATER RECIR REBATE	800	2,000	Demonstration program projects to provide landscape efficiency
03 - 04 - 077 - 000	LANDSCAPE DEMONSTRATION	1,255	12,000	Incetives for installing hot water recir system
<b>Total ORD WATER CONSERVATION Budget</b>			<b>208,755</b>	

# MARINA COAST WATER DISTRICT

## ENGINEERING BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
03 - 05 - 010 - 000	WAGES - ENG	111,477	172,800	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 015 - 000	OVERTIME	878	2,130	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 202	FICA - SS EXPENSE	5,656	10,130	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 203	FICA - MEDI EXPENSE	1,569	2,530	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 204	MEDICAL INSURANCE EXPENSE	13,797	34,330	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 205	DENTAL INSURANCE EXPENSE	929	2,150	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 206	VISION INSURANCE EXPENSE	166	360	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 208	WORKERS COMPS. INSURANCE	754	1,600	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	1,106	1,010	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 210	UNIFORM BENEFIT	200	190	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 211	BOOTS BENEFITS	220	210	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 212	SUI EXPENSE	444	760	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 213	ETT EXPENSE	12	20	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 215	DISABILITY PLAN	451	520	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 217	CALPERS RETIREMENT	6,041	13,450	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	6,335	12,240	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 020 - 220	OPEB EXPENSE	7,900	10,400	Salary & Benefit Costs (42% of Total Eng Salary Budget)
03 - 05 - 033 - 106	BOOKS & REF. MATERIALS	160	170	Technical manuals, and association publications
03 - 05 - 035 - 001	POSTAGE	320	340	FedEx and Postage Capital & Development Project related
03 - 05 - 035 - 002	PRINTING	280	210	Plan set, reports, map binding, plotting and reproduction
03 - 05 - 035 - 003	OFFICE SUPPLY	337	250	File cabinets, project board, hanging files, paper, pens, supplies etc
03 - 05 - 035 - 004	GENERAL SUPPLY	158	170	Chairs, safety vests, hard hats, boots, field ware
03 - 05 - 035 - 005	COMPUTER /DATA PROCESSING	1,510	2,100	Color printer, plotter, project management software
03 - 05 - 035 - 007	ADVERTISEMENT	400	420	Public notices, public education, public meetings, advertisements for bidding construction jobs
03 - 05 - 040 - 025	MEMBERSHIPS & DUES	240	270	NSPE, WRA, AWWA-3 Indiv, ASCE-2 Indiv, APWA-3,
03 - 05 - 040 - 027	ENGINEERING CONSULTANTS	26,546	21,000	Construction inspections, soil testing, hydraulic subsystem modeling for developer and capital project support
03 - 05 - 068 - 000	FLEET MAINTENANCE	340	250	Maintenance of two cars and one truck
Total ORD WATER ENGINEERING Budget			290,010	

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
<b>ORD SEWER</b>				
04 - 01 - 010 - 000	WAGES - ADM	109,564	75,110	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 015 - 000	OVERTIME	1,284	1,000	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 202	FICA EXPENSE	5,792	4,490	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 203	MEDI EXPENSE	1,861	1,100	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	24,398	16,050	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	1,246	1,040	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 206	VISION INSURANCE EXPENSE	251	180	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 208	WORKERS COMP. INSURANCE	2,403	700	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	617	490	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 212	SUI EXPENSE	395	300	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 213	ETT EXPENSE	10	10	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	957	120	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 215	DISABILITY PLAN	281	250	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 217	CALPERS RETIREMENT	8,547	5,860	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	11,962	5,640	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 020 - 220	OPEB EXPENSE	4,900	3,850	Salary & Benefit Costs (11% of Total Administration Salary Budget)
04 - 01 - 030 - 006	LIABILITY INSURANCE	10,236	10,560	Liability Insurance through ACWA insurance package. Includes \$20,500 for FOR A Basewide Insurance.
04 - 01 - 030 - 011	PROPERTY INSURANCE	3,119	2,530	Property Insurance through ACWA insurance package
04 - 01 - 030 - 012	AUTO INSURANCE	677	660	Auto Insurance through ACWA insurance package
04 - 01 - 031 - 123	OFFICE POWER/GAS	1,502	1,320	Power and Gas Service to Beach and Ord Office
04 - 01 - 031 - 124	BUILDING SECURITY	398	350	Bldg Security Service to Beach and Ord Office
04 - 01 - 031 - 125	TRASH SERVICES	1,015	750	Trash Service to Beach and Ord Office
04 - 01 - 031 - 126	ANSWERING SERVICE	396	320	After Hours answering of Telephone Calls
04 - 01 - 031 - 127	PHONE	5,821	4,730	Communication Service to the District (includes T1 and WAN), includes \$10K for wireless cards.
04 - 01 - 031 - 128	RENT/LEASE EQUIPMENT	4,899	3,850	Provide usage of equipment not owned by District (postage machine, copier etc)
04 - 01 - 035 - 001	POSTAGE	6,315	5,500	Mailing of monthly bills and general correspondence (includes DataProse Fees)
04 - 01 - 035 - 002	PRINTING	1,279	1,010	Printing of District Forms (business cards, letter heads etc)
04 - 01 - 035 - 003	OFFICE SUPPLY	1,625	1,380	Office Supplies (pens, copy paper etc)
04 - 01 - 035 - 004	GENERAL SUPPLY	4,166	3,300	General Supplies (coffee, paper towels, etc)
04 - 01 - 035 - 005	COMPUTERS/DATA PROCESSING	1,381	1,100	Computer Supplies (toner, computer repairs etc)

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
04 - 01 - 035 - 007	ADVERTISEMENT	2,164	1,320	Communication with general public (recruitment, required notifications)
04 - 01 - 035 - 008	MAINTENANCE AGREEMENTS	8,472	7,700	Provide for contracts to maintain District computer equipment, includes \$30K for Asset Mgmt Program
04 - 01 - 035 - 009	HOSPITALITY & AWARDS	1,623	880	Provide for meeting hosting expenses, staff awards, etc)
04 - 01 - 038 - 110	ACCOUNTING SERVICES	4,826	3,850	Provide annual audit required by law (includes additional funds for GASB34 compliance)
04 - 01 - 038 - 111	CONSULTING SERVICES	15,379	11,000	Augment District personnel when special skills are required
04 - 01 - 038 - 113	LEGAL FEES	14,129	12,650	Provide legal services to the District
04 - 01 - 040 - 018	CONFERENCE ATTENDANCE	2,055	1,320	Provide for expenses of employees for professional conferences
04 - 01 - 040 - 020	EDUCATION EXPENSES	725	770	Provide for expenses of employees for approved classes
04 - 01 - 040 - 022	TRAVEL	1,404	1,540	Provide for reimbursement of mileage and other travelling expenses
04 - 01 - 040 - 024	SAFETY	1,078	1,100	Provide for the purchase of safety equipment and information to maintain safe working environment. Also includes purchase of Difubulator.
04 - 01 - 040 - 025	MEMBERSHIPS & DUES	3,143	2,420	Provide for payment of dues to associations benefiting the District as whole
04 - 01 - 040 - 026	PERMITS	7,760	6,160	Provide for payment of permits for operation of wells, desal plant etc
04 - 01 - 040 - 027	BANK & ADMINISTRATION FEE	2,882	2,750	Provide for payment of lockbox services and other administrative fees
04 - 01 - 040 - 030	BANK FEE - 2006 BOND	100	110	Provide for payment of bank fees related to the 2006 bond
04 - 01 - 045 - 000	INTEREST EXPENSE	300	220	Funds used to pay for interest expense
04 - 01 - 045 - 008	ARMSTRONG RANCH BOND	19,800	41,040	Funds used to pay for interest expense on Armstrong Ranch Refunding Bond
04 - 01 - 045 - 015	CALPERS INTEREST	5,227	5,500	Funds used to pay for interest expense on CalPERS
04 - 01 - 045 - 020	INTEREST - INTERNAL LOAN	3,257	3,500	Funds used to pay for interest expense on Marina loan
04 - 01 - 045 - 025	2006 SERIES BOND INT EXPENSE	418,042	406,000	Funds used to pay for interest expense on District loans
04 - 01 - 045 - 030	LEASED EQUIPMENT INTEREST	4,670	4,800	Funds used to pay for interest expense on District leased equipment
04 - 01 - 045 - 035	IOP INTEREST EXPENSE	2,500	5,500	Funds to pay for interest expense on IOP Construction Loan
04 - 01 - 068 - 000	FLEET MAINT & REPAIR	1,200	940	Provide for payment of gas, oil, tires and regular maintenance for meter reader truck
04 - 01 - 080 - 025	IOP EXPENSE	1,224	1,650	Funds used to pay for IOP Association Dues
04 - 01 - 091 - 003	FRANCHISE FEE	11,933	12,000	Franchise fee paid to FORA and local jurisdictions
04 - 01 - 095 - 000	BAD DEBT EXPENSE	1,400	1,100	Bad Debt allowance for uncollectable accounts
Total ORD SEWER ADMINISTRATION Budget			689,370	

# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
04 - 02 - 010 - 000	WAGES - OPM	129,527	136,420	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 015 - 000	OVERTIME	4,874	5,500	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 016 - 000	STAND BY WAGES	7,280	7,280	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 202	FICA - SS EXPENSE	8,521	8,980	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 203	FICA - MEDI EXPENSE	2,005	2,100	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 204	MEDICAL INSURANCE	35,974	36,950	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 205	DENTAL INSURANCE	2,319	2,100	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 206	VISION INSURANCE	382	360	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 208	WORKERS COMP. INSURANCE	9,402	5,100	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 209	LIFE INSURANCE EXPENSE	805	950	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 210	UNIFORM BENEFIT	840	790	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 211	BOOT BENEFIT	274	280	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 212	SUI EXPENSE	386	550	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 213	ETT EXPENSE	10	10	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 215	DISABILITY PLAN	295	480	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 217	CALPERS RETIREMENT	8,523	10,980	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 218	CALPERS RETIREMENT (EE)	8,910	9,980	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 020 - 220	OPEB EXPENSE	4,300	4,290	Salary & Benefit Costs (11% of Total Oper & Maint Salary Budget)
04 - 02 - 033 - 106	BOOKS & REF. MATERIALS	322	170	To support technical and operational O & M activities
04 - 02 - 035 - 003	OFFICE SUPPLY	278	240	For items such as printer ink, paper, pens, laminating supplies, binders, etc.
04 - 02 - 035 - 005	COMPUTERS/DATA PROCESSING	0	1,320	For items such as printer ink, computer supplies, software etc
04 - 02 - 040 - 019	MEMBERSHIPS & DUES	2,066	2,000	For trade and professional organizations, subscriptions to journals, etc.
04 - 02 - 040 - 024	SAFETY EXPENSE	1,573	1,100	Safety programs and equipment are implemented to comply with OSHA/JPIA recommendations and guidelines.
04 - 02 - 050 - 120	SUPPLIES	492	500	To support all operational aspects related to equipment, personnel, administrative and managerial needs.
04 - 02 - 050 - 121	GENERAL O&M MAINT & EQUIP	15,792	15,950	To support scheduled, routine, and emergency maintenance on wastewater system and related equipment.
04 - 02 - 050 - 124	LUBRICANTS	1,432	1,320	Support Diesel fuel needs for Well 11 generator and Corp. yard storage
04 - 02 - 050 - 135	ANNUAL MAINTENANCE PROGRA	0	10,000	Flushing of dead End Lines, replacing under sized hydrants, Repair/Replace perimeter fence at Well 10 & Well 11
04 - 02 - 059 - 000	REAL PROPERTY MAINT.	3,935	4,460	Supports maintenance/repairs of District structures.
04 - 02 - 068 - 000	FLEET MAINT. & REPAIR	7,707	7,150	To support scheduled, routine, and emergency maintenance/repair on District's fleet.
04 - 02 - 071 - 000	TELEMETRY SYSTEM	2,000	1,810	To support SCADA operation and reliability.
04 - 02 - 100 - 121	L/S RESERVATION MAINT & EQUI	506	500	To maintain lift station operations.



# MARINA COAST WATER DISTRICT

## OPERATIONS & MAINTENANCE BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
04 - 02 - 100 - 122	L/S RESERVATION POWER	1,065	1,200	For PGE energy costs.
04 - 02 - 101 - 121	L/S 528 A/FIELD MAINT & EQUIP	0	500	To maintain lift station operations.
04 - 02 - 101 - 122	L/S 528 A/FIELD POWER	500	350	For PGE energy costs.
04 - 02 - 102 - 121	L/S 530 A/FIELD MAINT & EQUIP	350	500	To maintain lift station operations.
04 - 02 - 102 - 122	L/S 530 A/FIELD POWER	2,099	2,500	For PGE energy costs.
04 - 02 - 107 - 121	L/S 5398 W/MEYER MAINT & EQUIP	3,212	500	To maintain lift station operations.
04 - 02 - 107 - 122	L/S 5398 W/MEYER POWER	1,458	1,500	For PGE energy costs.
04 - 02 - 108 - 121	L/S 5447 LANDRUM MAINT & EQUIP	1,516	500	To maintain lift station operations.
04 - 02 - 108 - 122	L/S 5447 LANDRUM POWER	2,486	3,000	For PGE energy costs.
04 - 02 - 109 - 121	L/S 5713 S/OVER MAINT & EQUIP	991	500	To maintain lift station operations.
04 - 02 - 109 - 122	L/S 5713 S/OVER POWER	3,603	3,750	For PGE energy costs.
04 - 02 - 110 - 121	L/S 5790 HODGES MAINT & EQUIP	6,664	500	To maintain lift station operations.
04 - 02 - 110 - 122	L/S 5790 HODGES POWER	2,422	2,500	For PGE energy costs.
04 - 02 - 111 - 121	L/S 5871 IMJIN MAINT & EQUIP	1,036	1,000	To maintain lift station operations.
04 - 02 - 111 - 122	L/S 5871 IMJIN POWER	9,875	12,000	For PGE energy costs.
04 - 02 - 112 - 121	L/S 5990 ORD/V MAINT & EQUIP	1,624	1,000	To maintain lift station operations.
04 - 02 - 112 - 122	L/S 5990 ORD/V POWER	11,166	12,000	For PGE energy costs.
04 - 02 - 114 - 121	L/S 6143 CLARK MAINT & EQUIP	2,002	17,500	To maintain lift station operations.
04 - 02 - 114 - 122	L/S 6143 CLARK POWER	1,572	1,750	For PGE energy costs.
04 - 02 - 116 - 121	L/S 6634 HATTEN MAINT & EQUIP	0	500	To maintain lift station operations.
04 - 02 - 116 - 122	L/S 6634 HATTEN POWER	169	300	For PGE energy costs.
04 - 02 - 117 - 121	L/S 7698 GIGLING MAINT & EQUIP	4,977	35,000	To maintain lift station operations.
04 - 02 - 117 - 122	L/S 7698 GIGLING POWER	12,713	13,000	For PGE energy costs.
04 - 02 - 118 - 121	L/S 8775 BOOKER MAINT & EQUIP	1,002	1,000	To maintain lift station operations.
04 - 02 - 118 - 122	L/S 8775 BOOKER POWER	1,661	1,750	For PGE energy costs.
04 - 02 - 122 - 121	L/S 514 CARMEL MAINT & EQUIP	0	1,000	To maintain lift station operations.
04 - 02 - 122 - 122	L/S 514 CARMEL POWER	1,397	1,500	For PGE energy costs.
Total ORD SEWER OPERATIONS & MAINTENANCE Budget			396,720	

# MARINA COAST WATER DISTRICT

## ENGINEERING BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
04 - 05 - 010 - 000	WAGES - ENG	109,325	45,260	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 015 - 000	OVERTIME	878	560	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 202	FICA - SS EXPENSE	5,657	2,650	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 203	FICA - MEDI EXPENSE	1,569	660	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 204	MEDICAL INSURANCE EXPENSE	13,798	8,990	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 205	DENTAL INSURANCE EXPENSE	929	560	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 206	VISION INSURANCE EXPENSE	166	90	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 208	WORKERS COMP. INSURANCE	754	420	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	312	260	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 210	UNIFORM BENEFIT	60	50	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 211	BOOTS BENEFITS EXPENSE	70	50	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 212	SUI EXPENSE	444	200	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 215	DISABILITY PLAN	145	140	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 217	CALPERS RETIREMENT	6,041	3,520	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	6,337	3,210	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 020 - 220	OPEB EXPENSE	3,700	2,200	Salary & Benefit Costs (11% of Total Eng Salary Budget)
04 - 05 - 033 - 106	BOOKS & REF. MATERIALS	48	40	Technical manuals, and association publications
04 - 05 - 035 - 001	POSTAGE	96	90	FedEx and Postage Capital & Development Project related
04 - 05 - 035 - 002	PRINTING	84	60	Plan set, reports, map binding, plotting and reproduction
04 - 05 - 035 - 003	OFFICE SUPPLY	101	70	File cabinets, project board, hanging files, paper, pens, supplies etc
04 - 05 - 035 - 004	GENERAL SUPPLY	45	40	Chairs, safety vests, hard hats, boots, field ware
04 - 05 - 035 - 005	COMPUTER /DATA PROCESSING	502	550	Color printer, plotter, project management software
04 - 05 - 035 - 007	ADVERTISEMENT	120	110	Public notices, public education, public meetings, advertisements for bidding construction jobs
04 - 05 - 040 - 025	MEMBERSHIPS & DUES	70	70	NSPE, WRA, AWWA-3 Indiv, ASCE-2 Indiv, APWA-3,
04 - 05 - 040 - 027	ENGINEERING CONSULTANTS	9,730	5,500	Construction inspections, soil testing, hydraulic subsystem modeling for developer and capital project support
04 - 05 - 068 - 000	FLEET MAINTENANCE	100	70	Maintenance of two cars and one truck

Total ORD SEWER ENGINEERING Budget

75,420

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
<b>RECYCLED WATER</b>				
05 - 01 - 010 - 000	WAGES - ADM	0	11,960	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 202	FICA EXPENSE	0	330	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 203	MEDI EXPENSE	0	170	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	0	1,090	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	0	70	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 206	VISION INSURANCE EXPENSE	0	10	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 208	WORKERS COMP. INSURANCE	0	120	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	0	50	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 212	SUI EXPENSE	0	20	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	0	360	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 215	DISABILITY PLAN	0	40	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 217	CALPERS RETIREMENT	0	960	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	0	890	Salary & Benefit Costs (80% of GM, 50% of DAS, 25% ACCT Tech) Total Administration Salary Budget)
05 - 01 - 045 - 025	2006 SERIES BOND INT EXPENSE	72,939	325,000	Funds used to pay for interest expense on District loans
<b>Total RECYCLED WATER ADMINISTRATION Budget</b>			<b>341,070</b>	

# MARINA COAST WATER DISTRICT

## ENGINEERING BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
05 - 05 - 010 - 000	WAGES - ENG	90,403	49,370	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 015 - 000	OVERTIME	879	610	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 202	FICA - SS EXPENSE	4,488	2,890	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 203	FICA - MEDI EXPENSE	1,295	720	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 204	MEDICAL INSURANCE	13,799	9,810	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 205	DENTAL INSURANCE	928	610	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 206	VISION INSURANCE	166	100	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 208	WORKERS COMP. INSURANCE	620	460	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	206	290	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 210	UNIFORM BENEFIT	60	50	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 211	BOOTS BENEFIT	60	60	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 212	SUI EXPENSE	279	220	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 215	DISABILITY PLAN	55	150	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 217	CALPERS RETIREMENT	6,042	3,840	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	6,337	3,500	Salary & Benefit Costs (12% of Total Eng Salary Budget)
05 - 05 - 033 - 106	BOOKS & REF. MATERIALS	44	50	Technical manuals, and association publications
05 - 05 - 035 - 001	POSTAGE	88	100	FedEx and Postage Capital & Development Project related
05 - 05 - 035 - 002	PRINTING	77	60	Plan set, reports, map binding, plotting and reproduction
05 - 05 - 035 - 003	OFFICE SUPPLY	98	70	File cabinets, project board, hanging files, paper, pens, supplies etc
05 - 05 - 035 - 004	GENERAL SUPPLY	45	50	Chairs, safety vests, hard hats, boots, field ware
05 - 05 - 035 - 005	COMPUTERS/DATA PROCESSING	500	600	Color printer, plotter, project management software
05 - 05 - 035 - 007	ADVERTISEMENT	110	120	Public notices, public education, public meetings, advertisements for bidding construction jobs
05 - 05 - 040 - 025	MEMBERSHIPS & DUES	66	80	NSPE, WRA, AWWA-3 Indiv, ASCE-2 Indiv, APWA-3,
05 - 05 - 040 - 027	ENGINEERING CONSULTANTS	2,394	6,000	Construction inspections, soil testing, hydraulic subsystem modeling for developer and capital project support
05 - 05 - 068 - 000	FLEET MAINT. & REPAIR	90	70	Maintenance of two cars and one truck
Total RECYCLED WATER ENGINEERING Budget			79,880	

**MARINA COAST WATER DISTRICT**  
**ADMINISTRATION BUDGET FOR 2011-2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
REPORT ERROR				
06 - 01 - 010 - 000	HOURLY WAGE	0	266,920	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 202	FICA EXPENSE	0	9,520	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 203	MEDI EXPENSE	0	3,880	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 204	MEDICAL INSURANCE EXPENSE	0	32,900	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 205	DENTAL INSURANCE EXPENSE	0	1,960	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 206	VISION INSURANCE EXPENSE	0	300	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 208	WORKERS COMP. INSURANCE	0	2,540	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 209	LIFE INSURANCE EXPENSE	0	1,360	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 212	SUI EXPENSE	0	430	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 213	ETT EXPENSE	0	10	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 214	CAR ALLOWANCE EXPENSE	0	5,760	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 215	DISABILITY PLAN	0	940	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 217	CALPERS RETIREMENT	0	21,500	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
06 - 01 - 020 - 218	CALPERS RETIREMENT (EE)	0	30,610	Salary & Benefit Costs (5% of GM) Total Administration Salary Budget)
Total REPORT ERROR ADMINISTRATION Budget			378,630	

# MARINA COAST WATER DISTRICT

## ENGINEERING BUDGET FOR 2011-2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>PRIOR YEAR ESTIMATED</u>	<u>PROPOSED AMOUNT</u>	<u>DESCRIPTION &amp; JUSTIFICATION</u>
06 - 05 - 010 - 000	WAGES - ENG	0	80,960	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 202	FICA - SS EXPENSE	0	3,310	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 203	FICA - MEDI EXPENSE	0	1,180	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 204	MEDICAL INSURANCE	0	10,860	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 205	DENTAL INSURANCE	0	680	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 206	VISION INSURANCE	0	100	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 208	WORKERS COMP. INSURANCE	0	780	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 209	LIFE INSURANCE EXPENSE	0	520	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 210	UNIFORM BENEFIT	0	50	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 211	BOOTS BENEFIT	0	70	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 212	SUI EXPENSE	0	140	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 213	ETT EXPENSE	0	10	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 215	DISABILITY PLAN	0	280	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 217	CALPERS RETIREMENT	0	6,530	Salary & Benefit Costs (12% of Total Eng Salary Budget)
06 - 05 - 020 - 218	CALPERS RETIREMENT (EE)	0	6,010	Salary & Benefit Costs (12% of Total Eng Salary Budget)
Total REPORT ERROR ENGINEERING Budget			111,480	